

12 June 1961

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : The Emergency Relocation Center [REDACTED]

25X1

REFERENCE : Memorandum to the Deputy Director (Support) from [REDACTED] Subject as above, dated 19 May 1961

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1. On 9 June 1961 I met with representatives of the Director of Logistics, the Director of Communications, and the Chief, Records Management for consideration of the matters set forth in the reference memorandum cited above. The joint views of the participants are contained in recommendations in paragraph 5 below.

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2. It was agreed that the state of readiness of the [REDACTED] Center to function as the principal relocation site of this Agency under circumstances of enemy-provoked emergency should be continued in such manner that it is ready and adequate at all times to fulfill this mission. There should be a planned program of future construction with this objective in mind. Any new buildings which are constructed in the future should be built in such a manner that self-contained capability for hardening against the effects of fallout radiation are incorporated, in the light of the best existing guidance available on that subject at the time. The location of buildings constructed in the future should be determined in such manner as to take maximum advantage of favorable terrain features on the premises. Any structures erected should be justified by a study of our overall requirements, rather than in response to an individual need at the particular time of building.

3. Microfilming of Agency records retired to the Records Center building is not feasible for short term retention purposes, in the judgment of the Chief, Records Management. The final solution to the problem of adequate storage of emergency supplies on the premises, therefore, lies in the construction there of suitable warehouse facilities. If the overall Government-wide site hardening program prescribed by the Cabinet Paper of 5 June 1959 is not consummated, then any new warehouse built should incorporate fallout resistant features if not outright protection against fallout. The Office of Logistics is conducting a study to determine the proper types and quantities of emergency supplies which should be kept on hand at the site in the light of today's requirements. The results of this study should dictate the size and type warehouse needed. There is an item of \$250,000.00 in the Fiscal Year 1962 budget earmarked for warehouse construction.

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4. It was agreed that the Records Center building should be cleared of the retired records stored there (but not of the vital materials necessary for carrying on emergency business) upon the occurrence of emergency relocation caused by enemy action, and the building be made available immediately under such circumstances for use by the Initial Emergency Relocation Force.

5. The following recommendations are submitted for your consideration:

- a. That the state of readiness [redacted] to function as the principal relocation site of this Agency under circumstances of enemy-provoked emergency be continued in such manner that it is ready and adequate at all times to fulfill this mission; that, to this end, any future construction at the site be undertaken with this objective in mind, pursuant to plans developed by the Director of Logistics, the Director of Communications, and the CIA Emergency Planning Officer; that any buildings constructed there in the future be based on overall requirements and incorporate features which will protect against or ameliorate the effects of radiation fallout. 25X1
- b. That the recommendation and finding of the Chief, Records Management, to the effect that the microfilming of Agency records retired to the Records Center building is not feasible for short term retention, be accepted.
- c. That the Director of Logistics continue to completion the current study to determine the proper types and quantities of emergency supplies which should be kept on hand at the [redacted] to fulfill its mission in event of emergency relocation, and that a finding and recommendation be made therefrom as to the type and size storage facility required for this purpose. 25X1
- d. That a proposal be developed by the Director of Logistics, the Director of Communications, and the CIA Emergency Planning Officer, pursuant to the finding and recommendation referred to in c. above, for the construction of adequate warehouse facilities at the site, having in view the item of \$250,000.00 earmarked for warehouse construction in the Fiscal Year 1962 budget.
- e. That the Records Center building be designated to revert to the control of the [redacted] in event of emergency relocation caused by enemy action, and be made available immediately under such circumstances for use by the Initial Emergency Relocation Force; that the Chief, Records Management and [redacted] plan accordingly for this eventuality. 25X1

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CONCURRENCES:

25X1 for [redacted]
Director of Logistics

14 June 1961

Date

25X1 /s/ [redacted]
See attached memo
Director of Communications

22 June 1961

Date

25X1 /s/ [redacted]
Chief, Records Management

13 June 1961

Date

The recommendations in paragraph 5
are approved:

~~Date~~

L. K. WHITE
Deputy Director
(Support)

CIA-EPO:MWB:MRF

Distribution:

Orig. & 1 - ~~EPD~~ EPD

1 - Dir. of Logistics

1 - Dir. of Communications

✓ 1 - Chief, Records Management

1 - [redacted]

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